

AUDIT COMMITTEE - PROGRAMME OF WORK 2017 / 18

	ANNUAL WORKPLAN	SEPT 17	DEC 17	MAR 18	JUNE 18	JULY 18	OCT 18	DEC 18	APR 19
	Audit Committee Agenda Items								
A	Training for Members (as necessary)				1	3	TBA	2	TBA
	Annual Internal Audit Plan			*	*				*
	Annual report of Head of Internal Audit				*				
	Progress Report on Annual Internal Audit Plan	*		*			*		*
	Internal Audit report on Children and YP's Service	*			*				
	Internal Audit report on Computer Audit/Corporate Themes/Contracts	*					*		
	Internal Audit report on Health and Adult Services		*			*			
	Internal Audit report on BES		*					*	
	Internal Audit report on Central Services			*					*
B	Annual Audit Letter		*				*		
	Annual Audit Plan (NYCC & NYPF)			*					*
	Annual Report / Letter of the External Auditor	*				*			
	Interim Audit Report				*				
	Discussion with External Auditor on 1-to-1 basis			*					
C	Statement of Final Accounts including AGS (NYCC + NYPF)	*			*	X			
	Letter of Representation	*				X			
	Chairman's Annual Report	*					*		
	Effectiveness of Audit Committee				*				
	Changes in Accounting Policies			*					*
	Corporate Governance – review of Local Code + AGS			*	*				
	– progress report inc re AGS				*				
	Risk Management (inc Corporate R/R) – progress report		*		*			*	
	Partnership Governance – progress report				*				
	Information Governance – progress report			*					*
	Review of Finance,/Contract/Property Procedure Rules	TBA	TBA	TBA	TBA	TBA	TBA	TBA	TBA
	Business Continuity						*		
	Audit Committee Terms of Reference		*					*	
	Counter Fraud			*					*
	Contract Management		[No]						
	Governance of external companies		[Yes]					*	
	Treasury Management – Executive February			*					*
	Corporate Procurement Strategy (including Contract Mgt)				*		*		
	VFM Review			*					
D	Work Programme	*	*	*	*	*	*	*	*
	Progress on issues raised by the Committee (inc Treasury Management)	*	*	*	*		*	*	*
E	Agenda planning / briefing meeting								
	Audit Committee Agenda/Reports deadline								
	Audit Committee Meeting Dates	07/09	30/11	01/03	21/06	26/07			

A = Internal Audit
B = External Audit
C = Statement of Final Accounts / Governance
D = Other
E = Dates

* before formal meeting
 1 Budget Plan
 2 External and Internal Auditors
 3 HAS
 Sessions to be sorted